

Interlink, Inc.
549 5th St, Suite E
Clarkston, WA 99403
(509) 751-9143



6/25/26
Employment Application

Employment Application Form

Thank you for your interest in employment with Interlink. Serving the community with Interlink is a rewarding experience and an opportunity for both personal and professional growth. Completing this form will help us understand what you can bring to your position of interest.

Please return the completed application, together with your resume and a cover letter, **via email to Interlink executive director Mark M. Havens at director@interlink-volunteers.org.**

Your application will be kept confidential and on file at the Interlink office. Applications are used by the Board of Directors to identify and evaluate potential employees. Applications will be reviewed in the order they are received and positions remain open until filled.

Applicant Information

Full Legal Name:			
Street Address:			
City, State Zip:			
Primary Phone:		Cell:	
Email:			

Interlink, Inc. is an equal opportunity employer. Interlink does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.



“Interlink’s mission is to link seniors to volunteers, programs, and community resources to live independent, safe, healthy and socially rewarding lives.”

1. Which position(s) are you applying for?

2. May we contact your most recent employer? If so, write their contact information below.

3. Please briefly explain your experience (if any) working with senior citizens and/or persons with disabilities.

4. Tell us why you are interested in working for Interlink.



Please detail any experience or expertise you may have in any of the following areas:

Computer, Software, and Database Management	
QuickBooks and Finance Management	
Program Implementation and Management	
Volunteer Recruitment & Management	
Fundraising: Direct Solicitation, Grants, Events	
Public Relations, Marketing, Advertising	
Social Media Management	
Training Others or Public Speaking	
Community Partnering & Business Relationships	



Professional References

Reference Name:			
Primary Phone:		Cell:	
Email:			
Business & Relationship:			
Reference Name:			
Primary Phone:		Cell:	
Email:			
Business & Relationship:			
--Affirmation Statement--			
By signing below I affirm that, the above information is true and accurate to the best of my knowledge. Knowingly providing false information may result in rejection of your application or termination of your employment.			
Applicant Signature:			
Date:			

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Interlink runs background checks on all employees and volunteers. By completing this application, you are approving Interlink, Inc. to run a comprehensive background check for the purposes of employment.

Thank you for completing this Employment Application Form! Please allow at least 1 week after it is accepted for review by the Executive Director. If your application, cover letter, and resume move on to the next phase, we will contact you to set up an interview and answer any questions you may have.

Interlink, Inc. ; 509-751-9143 ; director@interlink-volunteers.org